

**Student Organization Resource Fee Board**  
**36<sup>th</sup> Membership**  
**2013-2014 Academic Year**

29 August 2013  
Resolution 2013-04  
Vote: 8/0/1

WHEREAS, the Board is responsible for the fair allocation of the funds received by it from the students; and,

WHEREAS, to accomplish this goal, the Board maintains policies and standards for its allocation decisions; and,

WHEREAS, new policies and amendments to existing policies have been recommended to clarify or reinforce certain policies and issues; therefore,

BE IT RESOLVED, that the Board amends its governing documents, policies, manuals, handbooks and standards, with the exception of the bylaws, to reflect and enforce the standards and policies enumerated herein; and,

BE IT FURTHER RESOLVED, that the officers and advisor of the Board are charged to undertake these amendments and may take any reasonable action necessary to do so; and,

BE IT FURTHER RESOLVED, that the amendments shall take effect upon approval of a two-thirds vote of the Board and concurring approval of the Vice-Chancellor for Student Affairs and apply beginning with the Fall 1 2013 Funding Period.

Respectfully Submitted,

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Shawn J. Gordon  
Vice-Chairman

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Attest – Matthew Stuart, Board Secretary

## **1. Denial of Applications**

*(Explanation: The Board's ability to deny applications that are incomplete is not explicit.)*

There shall be two forms of denial of applications: automatic denial and funding denial.

Automatic denial shall be a denial of an application for failure to comply with policies that are necessary before a request can come before the board for consideration. An automatic denial stops the funding process at the time the denial is determined, and therefore, an application need not be pre-reviewed or considered by the full board if it has not reached such a stage.

An RSO may follow the standard appeals process to request than an automatic denial be reconsidered. The Chancellor (or his/her designee) may also overturn an automatic denial and remand an application for the Board's consideration.

An application may be automatically denied for any of the following reasons:

1. The RSO is not in good standing—this includes roster issues and negative fund balances.
2. The application is late.
3. The application is grossly incomplete.
4. The RSO, at the time of application, has a negative cash balance (in contrast to a negative fund balance) in its agency account with the University.

The Chairman of the Board or the Advisor of the Board may automatically deny an application consistent with the aforementioned guidelines. The Chairman and Advisor shall inform each other of any denials made. The Chairman shall report on applications automatically denied in his/her report.

The Chairman and Advisor may exercise discretion in enforcement of the negative balance rule. A grace period may be provided for an RSO to remedy a negative balance.

A funding denial is a decision of the board to not fund, or fund at \$0, an application based on due consideration of the merits of the request.

## **2. Funding in Excess of Revenue from the Student Organization Resource Fee.**

SORF may not fund requests that would cause the total planned and total incurred expenditures to exceed the revenues of semester to which the funding request pertains. The Board may not fund a given semester's request from funds from a future semester. The Board may carry forward unexpended revenues ("surplus") to the next semester, and these funds should be used first.

This rule only applies to the Fall and Spring semesters. The Board may advance fund on Summer semester revenues since the Board does not normally convene in the Summer semester.